

As Managing Director of Wembley Innovation Ltd I have implemented policy on Managing Fatigue for my staff including external providers.

I have taken into account legislation, regulations and requirements of accreditations held, and provided that employees and external providers adhere to the provisions of these, they will normally be able to demonstrate compliance.

I will take all reasonable steps to ensure that employees or external providers are made aware of the contents of this statement, together with the relevant sections of group/accreditation standards and the implications therein.

Furthermore, as a responsible employer, we have in place procedures to prevent, insofar as it is reasonably practicable, an offence with regards fatigue and a monitoring process to measure the progress of such a procedure.

No employee or external provider shall in so far as reasonably practicable undertake work for such number of hours as would be liable to cause them fatigue, which could endanger safety.

It also identifies the minimum expectations with regards to discharging our duty under the Health and Safety at Work Act 1974 relating to the management of work and travel time.

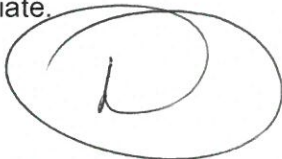
It is a requirement of the company that the working time of employees and external providers comply with the accompanying Control of Fatigue Procedure.

This Procedure details the requirements for managing fatigue and working hours. It applies to all employees and external providers who undertake works including safety critical.

Specific requirements are set out for Managers or other identified roles who:

- Have responsibility for the rostering and/or management of staff who undertake safety critical work, and/or
- Are responsible for arranging, placing, controlling and monitoring of contracts.
- The scope of this standard includes controls for:
 - Working hours.
 - Exceedance of working time limits.
 - Design and risk assessment of working patterns.
 - Management of fatigue.
 - Monitoring & review of arrangements for managing fatigue & working hours.

It is recognised there may be occasions when there is an urgent requirement to exceed the working time limits on these occasions the Managers/Supervisors may authorise the restricted hours to be exceeded only in exceptional circumstances subject to completion of a suitable and sufficient risk assessment, including the mitigation measures to be implemented where appropriate.



Liam Clear
Managing Director
Wembley Innovation Ltd

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