

The purpose of this policy is to ensure all drivers exercise specific consideration and vigilance whilst sharing the road with vulnerable road users in order to ensure their safety and wellbeing. This policy applies to all drivers, co-drivers, supervisors and managers responsible for yard staff. As part of the wider Health & Safety at work Wembley Innovation Ltd aims to avoid all incidents involving other road users, particularly with those who may be more vulnerable and requiring extra consideration. In densely populated urban areas, it is important drivers are aware of and understand the issues faced by cyclists, motorcyclists and pedestrians (particularly children, elderly and disabled people).

Fuel and emission and tyre champion is Teodora Todorova.

This company takes all reasonable steps to prevent serious incidents occurring. A number of control measures have been identified and are communicated as part of this policy. The company expects these measures to be adhered to and will take appropriate action against drivers who fail to do so. The key objectives of the Vulnerable Road User Policy are to:

- To promote a culture of safety and exercise a 'duty of care'
- Avoid distress and trauma of a serious incident to both victim and the driver
- Avoid financial and reputational risks associated with a serious incident

The risks identified and measures to reduce them will be monitored and reviewed periodically to ensure maximum effectiveness.

**1.1 Senior management is to:**

- a. To publish the Fuel and Tyre Policy and ensure it is effectively communicated to all managerial and driving staff.
- b. Ensure company vehicles used in connection with our business are fit and serviceable for the public highway.
- c. Ensure that vehicles are used in a fuel-efficient way by use of monitoring fuel consumption.
- d. Ensure that management and supervisory staff are resourced, trained and empowered to ensure the duties outlined in this policy are adhered to.
- e. Ensure the company's Health and Safety obligations are met

**1.2 Supervisory management must ensure that:**

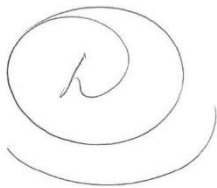
- a. They are conversant with all procedures and documentation referred to in this policy and that the policy is fully implemented.
- b. All drivers are aware of their duties and responsibilities under this policy.
- c. Take appropriate action if any driver falls short of their duties and responsibilities under this policy.
- d. Provide professionally trained staff/contractors to carry out tyre pressure checks and replacement of defective tyres and undertake their responsibilities under the Health and Safety Legislation

**1.3 Driving staff must ensure that they:**

- a. Complete a daily visual walk around check and that it is recorded on the appropriate paperwork
- b. Ensure that the vehicle is compliant with the rules and regulations of the road.
- c. Ensure that a vehicle is not taken on to the road that is not road worthy.
- d. Drive in an efficient and effective way to minimise fuel use and emissions.
- e. **Plan journeys to avoid cycle commuter routes at peak times** Cycle highways are intended to show cyclists, both regular and occasional, how best to get from the suburbs into central city areas and back.
- f. Abide by H&S regulations and not attempt to change defective tyres or check tyre pressures.
- g. **Read, know, understand and apply the Highway Code** this is your ultimate code of conduct when driving on the road, rules 205-218 cover road users requiring extra care.

Liam Clear  
Managing Director  
Wembley Innovation Ltd

October 2023

A handwritten signature in blue ink, consisting of a large, stylized 'L' and 'C' that are connected and looped together.